

ACCOUNTING MANAGER

Responsibilities:

- Accurately record accounting transactions in the accounting system by obtaining information from both internal and external sources.
- Ensure all financial transactions are recorded, documented, reviewed and supported in accordance with company policies and controls.
- Responsible for the accuracy and timeliness of transactions in the system and the general ledger accounts.
- Prepare monthly estimates and actualization for all APS activity.
- Analyzes account balances and margin account activity at month end and prepare supported account reconciliations and margin analysis.
- Provide monthly variance analysis for management reporting purposes.
- Prepare accurate and complete monthly financial statements.
- Coordinate with a Joint Venture Partner on monthly, quarterly, and yearly statements.
- Responsible for invoicing and accounts payable functions.

Qualifications:

- Bachelor's Degree in Accounting, Business, Finance or related work experience.
- 3-5 years direct accounting experience in the oil and gas industry. Gas marketing experience a plus.
- Understanding of generally accepted accounting principles (GAAP).
- Detail oriented with strong analytical and problem solving skills.
- Proficient in Excel and Word with the ability to effectively learn company specific accounting system.
- Must be a self starter and possess the ability to work with minimal detailed instructions.



Appalachian Producer Services, LLC, "APS", is seeking qualified individuals to join their growing team of professionals in Southpointe/Canonsburg.

With a combined 100 years of experience, Appalachian Producer Services, LLC is a growing company, becoming a leader in Appalachian production, marketing, supply, and pipeline issues.

APS offers competitive compensation and benefits.

For immediate consideration send resume and salary history to angela@thestrodegroupp.com.

<http://www.appalachianproducerservices.com>