

**Leo B. Jeska**  
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### **OBJECTIVE**

To obtain my Bachelor of Science Degree in Environmental Studies of Geography from Edinboro University which will allow me to utilize my skills and knowledge in the Environmental field.

### **EDUCATION**

Currently pursuing a Bachelor of Science Degree- Environmental Studies of Geography  
Edinboro University, Edinboro, PA – 2010  
Courses taken include: Environmental Biology, Principles of Biology Dynamic Earth,  
Conservation of Natural Resources, Geographic Information System, Cartography, Spatial  
Analysis, Geography of Water Resources, Environmental Geology, Mineralogy, Technical  
Writing

### **SKILLS AND ACCOMPLISHMENTS**

Excellent computer skills  
Great communication and public speaking skills  
Work well individually and in teams  
Tasks completed by deadline and with efficiency

### **EXPERIENCE**

- 5/10 - Present    Data Entry - Edinboro Waste Water Treatment Plant, Edinboro, PA  
Data entry  
Operate power equipment  
Read amps and volts  
Inflow/outflow readings
- 8/08 - Present    Connections Center/Sales Associate/Unloader – Wal-Mart, Erie, PA  
Operate a cash register  
Assist customers  
Stock inventory  
Unload freight
- 6/08 - 9/09       Landscaping – Divito Landscaping, Edinboro, PA  
Operated power equipment  
Mulched and mowed lawns  
Serviced power equipment
- 6/04 - 8/08       Clerk/Cook – Burger King, Fairview, PA  
Prepared meals  
Opened/ closed restaurant  
Operated a cash register  
Assisted Customers

### **ACTIVITIES**

HAZWOPER certified

**REFERENCES**

References available upon request.